



CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 13, 2020
Subject: Academic Policy and Planning Committee Curriculum Summary	Item Number:
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 16

BACKGROUND

The curriculum report for the period August 27, 2020 to September 3, 2020 is attached for consideration by the board of trustees. This report includes a summary of new courses, course reviews and modifications, and course conversions to distance learning or remote learning.

FISCAL IMPACT

The cost for additional library materials for new and modified curricula is estimated at \$5,070.65.

RECOMMENDATION

Staff recommends that the board of trustees adopt the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee for the period.

Administrator Initiating Item: Robert Curry	Final Disposition:
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ACADEMIC POLICY AND PLANNING COMMITTEE CURRICULUM REPORT

for the period August 27 – September 3, 2020

Larry Manalo, Committee Chairperson

Dave DeGroot, Vice Chair

Christine Bisson, Applied Behavioral Sciences

Brent Darwin, Business

Antonio Ramirez, Counseling

Robert Senior, English

Shane Anderson, Fine Arts

Sheri Bates, Kinesiology, Recreation and Athletics

Mary Pat Nelson, Health Sciences

Patrick McGuire, Industrial Technology

Andria Keiser, Languages & Communication

Kellye Cohn, Academic/Student Services

Wendy Hadley, Life and Physical Sciences

Derek Mitchem, Mathematical Sciences

Susan Roehl, Public Safety

Thomas VanderMolen, Social & Behavioral Sciences

Associated Student Body Government (vacant)

Stephen Bernardo and Josie Cabanas, Admissions & Records Representative (non-voting)

Non-Credit Education (non-voting, vacant)

Dave DeGroot, Articulation Officer (non-voting)

Robert Curry, Vice President, Academic Affairs (non-voting)

Rebecca Andres, Curriculum Specialist (non-voting)

Approved by Academic Senate: _____

President, Academic Senate
Allan Hancock College

Date

Adopted by Board of Trustees: _____

President, Board of Trustees
Allan Hancock Joint Community College District

Date

NEW COURSES AND PROGRAMS RECOMMENDED FOR ADOPTION

This section lists all new courses and programs including credit, noncredit, experimental, and special topics. Effective 2021/2022 catalog.

NEW Credit Courses

Course Number	Course Title	Units
EMSP 323	Paramedic Theory 1 Prerequisites: EMT- Basic NREMT Certified or state equivalency and a minimum of 1,000 hours verified experience as an EMT-1 (Basic) responding to emergency medical responses within the past two years, EMSP 300 or BIOL 124 and BIOL 125 with a minimal letter grade of C or pass (P/NP). Corequisites: EMS 321, EMS 322, EMS 324 This new course will be part of the paramedic program and replaces EMS 323 Paramedic Theory course. The original course is being divided into 4 separate classes (2 theory and 2 lab courses). This class will cover the medical emergencies educational components that are mandated by Department of Transportation National Emergency Services Education Standards (NEMSES) and California Code of Regulations, Title 22.	4
EMSP 324	Paramedic Laboratory 1 Prerequisite: EMSP 300 or BIOL 124 and BIOL 125 Corequisites: EMS 321, EMSP 322, EMS 323 This course is part of the developing Paramedic Program. Paramedic Lab 1 will cover the first half of the required psychomotor skills which will focus on medical care education for emergency response personnel.	3
EMSP 333	Paramedic Theory 2 Prerequisite: EMSP 323 and EMSP 324 Corequisite: EMSP 334 Paramedic theory 2 will cover the second half of the required theory which will focus on trauma care education for emergency response personnel. This course will be an essential course required for the Emergency Medical Services (EMS) Associates Degree program as well as the Certificate of Achievement in Paramedicine.	4
EMSP 334	Paramedic Laboratory 2 Prerequisites: EMSP 323, EMSP 324 Corequisite: EMSP 333	3
FT 384	Rescue Systems 2 Prerequisite: FT 360 Rescue Systems 2 is a core Urban Search and Rescue course for California Firefighters as stipulated by the California State Fire Marshal's Office. The Public Safety Training Complex is designed and certified to host the course.	1
ART 170	Survey of Asian Art Justification: To diversify course offerings in art history.	3

PE 135	Intermediate Yoga Fitness Advisory: PE 133 This course has successfully been offered as an experimental course.	1
PEIA 180	Intercollegiate Swimming, Men LOE: Instructor recommendation and CCCAA (California Community College Athletic Association) eligibility required, with no limitation on repeats if CCCAA eligible.	3

COURSE REVIEW

Courses listed here have been reviewed as part of a regularly scheduled course review cycle. Specific modifications are noted below. Modifications effective 2021/22.

Course Number	Course Title	Units
ART 107	Introduction to Digital Art Formerly, Computer Fine Art	3
ART 122	Life Drawing 1 Prerequisite: ART 120	3
ACCT 140	Managerial Accounting Prerequisites: ACCT 130 or ACCT 131, and ACCT 132 (new) Modify learning outcomes, objectives, and text.	3
ACCT 150	Introduction to Accounting Information Systems. Prerequisites: ACCT 130 or ACCT 131 and ACCT 132 or ACCT 317 and ACCT 318. Modifications: Added Banking and Finance (NM), new prerequisites: ACCT 131, ACCT 132, ACCT 317, and ACCT 318, modified objectives and learning outcomes	3
ACCT 160	Introduction to Financial Statement Analysis Prerequisites: ACCT 130 or ACCT 131 and ACCT 132. Textbook update, discipline placement to include Banking and Finance (NM), new prerequisites: ACCT 131 and ACCT 132, modified learning outcomes.	3
ACCT 170	Introduction to Tax Accounting Modification: Update text and objectives	3
BUS 101	Introduction to Business Modifications: Update DL and text.	3
BUS 102	Marketing Modifications: Update DL, outside of class hours, and text	3
BUS 103	Advertising Modifications: Update DL, outside of class hours, and text	3
BUS 104	Business Organization and Management Advisory: BUS 302 Modifications: Update DL, outside of class hours, and text.	3

BUS 106	Small Business Management Advisory: BUS 101 Modifications: Update DL, units and hours, and text	3
BUS 107	Human Relations in Business Advisory: Eligibility for ENGL 513. Modifications: Update DL, outside of class hours, and text.	3
BUS 110	Business Law Modifications: Update on DL, outside of class hours, and text	3
BUS 111	Internet Marketing Modifications: Update DL, outside of class hours, and text.	3
BUS 140	Survey of International Business Modifications: Update DL, outside of class hours, and text	3
BUS 160	Business Communications Advisory: ENGL 514 and ability to type 40 words per minute are strongly recommended. Modifications: Update DL, outside of class hours, and text.	3
BUS 189	Independent Projects	1-3
BUS 302	Essentials of Management Modifications: Update DL, outside of class hours, and text.	3
BUS 303	Sales and Marketing Modifications: Update DL, outside of class hours, and text.	3
BUS 361	Your Leadership Style Modifications: Update unit-hours.	0.5
BUS 362	Management: People Skills Modifications: Update unit-hours.	0.5
BUS 363	Management: Conflict Modifications: Update outside of class hours.	0.5
BUS 364	Winning Business Plans Modifications: Update outside of class hours	0.5
BUS 365	Managing Teams Modifications: ERT conversion, update outside of class hours.	0.5
BUS 366	Promoting Small Business Modifications: ERT conversion, update outside of class hours.	0.5
CBIS 101	Computer Concepts & Applications Advisory: CBOT 100 and CBIS 301 Modifications: Update instruction methods and evaluation C-ID: BUS 140	3
CBIS 108	Networking and Administration Advisory: CBIS 301 Modifications: Update outside of class hours, text, instruction methods, evaluation, DL addendum, and contact types.	3
CBIS 112	Intro to Visual Basic Program Advisories: CBIS 301, CBIS 101, or CS 102 Modifications: Update outside of class hours, textbook, instruction methods, assignments, evaluation, DL update, and contact type.	3
CBIS 141	Microsoft Excel – Comprehensive	3

	Advisories: CBIS 101, CBIS 371, or CS 102 Modifications: Update outside of class hours, textbook, instruction methods, assignments, evaluation, DL update, and contact type.	
CBIS 142	Microsoft Access – Comprehensive Advisories: CBIS 101, CBIS 371, or CS 102 Modifications: Update outside of class hours, textbook, instruction methods, assignments, evaluation, DL update, and contact type.	3
CBIS 301	Computer Fundamentals 1 Modifications: Update outside of class hours, textbook, instruction methods, assignments, evaluation, DL update, and contact type.	3
CBIS 337	Presentation Design – PowerPoint Modifications: Update outside of class hours, textbook, instruction methods, assignments, evaluation, DL update, and contact type.	3
CBIS 371	Intro to Excel Modifications: Update outside of class hours, textbook, instruction methods, assignments, evaluation, DL update, and contact type.	1
CBIS 372	Intro to Access Modifications: Update outside of class hours, textbook, instruction methods, assignments, evaluation, DL update, and contact type.	1
MATH 100	Nature of Modern Mathematics Prerequisite: MATH 309 or MATH 331 or prior completion of MATH 333 and MATH 334 Modifications: Update text and correct typos	3
MATH 105	Mathematics for Teachers Prerequisites: MATH 331 or prior completion of Math 334 Modifications: Update text C-ID: Math 120	4
MATH 123	Elementary Statistics Prerequisite: MATH 309 or MATH 331 or MATH 333/334 Modifications: Update text and correct typos	4
MATH 123S	Support for Math 123: Elementary Statistics Corequisite: MATH 123 Modifications: Update text and content, add Engineering to discipline placement	1
MATH 131S	Support for Math 131: College Algebra Corequisite: MATH 131	1.5
MATH 135	Calculus with Applications Modifications: Update text, correct typos	4
MATH 141S	Support for Math 141: Precalculus Corequisite: MATH 141	1.5
MATH 181	Calculus 1 Prerequisites: MATH 141 or MATH 121 and MATH 131 Modifications: Update text, DL conversion	4
MATH 182	Calculus 2 Prerequisite: MATH 181 Modifications: Update text, DL conversion	4

MATH 183	Multivariate Calculus Prerequisite: MATH 182 DL conversion	4
MATH 184	Linear Algebra/ Differential Equations. Prerequisite: MATH 182 Modifications: Update text, DL conversion	5
MATH 309	Algebra and Math Literacy. Prerequisite: MATH 521 or MATH 531 Justification: Since the math graduation requirement has been changed, we want MATH 309 to be more appealing as a graduation option, the units have been reduced from 5 to 4 units, DL conversion, updating the textbook.	4
MATH 311	Algebra 1 Prerequisite: MATH 531 or MATH 521 or MATH 579A Modifications: Update text, correct typo, DL conversion	4
MATH 321	First Year Geometry Prerequisites: MATH 309 or MATH 311 or completion of MATH 313 and 314 Modifications: DL conversion	3
MATH 521	Foundations of Mathematics. Modification: DL conversion, correct typos	5
PHTO 189	Independent Projects in Photography	1-3

MODIFICATIONS

Effective 2021/2022 catalog publication

Major Course Modifications

Course Number	Course Title	Units
EMSP 323	Paramedic Theory 1 Prerequisite: Certified as an EMT- Basic NREMT Certified or state equivalency and a minimum of 1,000 hours verified experience as an EMT-1 (Basic) responding to emergency medical responses within the past two years; EMSP 300 or BIOL 124 and BIOL 125. Corequisite: EMS 321, EMS 324, EMS 322 We are currently bringing the paramedic program to AHC and taking the original EMS 323 theory class and dividing into 4 separate classes (2 theory and 2 lab).	4
ENGR 124	Excel for Science and Engineering Prerequisite: MATH 181 Modification: DL conversion, update text	1

Program Modifications

Discipline	Program Title	Units
Art	Art: Studio Arts, Associate in Arts for Transfer Modifications: Removed three courses from the List A: Painting category: ART 125, ART 127, and ART 129 as they are no longer offered. Replaced with a new course, ART 151. Painting 1. Aligns with statewide TMC for Studio Arts	24
KIN	Sports Medicine, Associate in Science As identified in the most recent advisory committee meeting, and to better prepare students as they transfer to a four-year institution, the following is the only change being made: Recommended changes to degree are moving forward; Statistics (MATH 123) will replace Calculus (MATH 181) and Nature of Modern Mathematics (MATH 100).	34-38

REQUEST FOR GENERAL EDUCATION

Effective 2021/2022 catalog publication

Course Number	Course Title	Units
ART 107	Introduction to Digital Art CSU GE Area C1, Arts	3
ART 170	Survey of Asian Art AHC GE Category 3, Humanities CSU GE Area C1, Arts IGETC Area 3A, Arts Multicultural Gender Studies	3
GRPH 127	History of Graphic Design AHC GE Category 2A, Social Sciences CSU GE Category C1, Arts IGETC Area 3A, Arts	3
PE 128	Sport Psychology AHC GE Category 2, Human Institutions CSU GE Area D9, Psychology	3
PEIA 180	Intercollegiate Swimming, Men AHC Graduation Requirement: Health and Wellness	3

REQUEST FOR DISTANCE LEARNING

Course Number	Course Title	Units
ART 170	Survey of Asian Art	3
ENGR 100	Introduction to Engineering	1
ENGR 124	Excel for Science and Engineering	1
ENGR 126	MATLAB for Science and Engineering	1
ENGR 152	Statics	3
ENGR 154	Dynamics	3
ENGR 156	Strength of Materials	4
ENGR 161	Materials Science	3
ENGR 170	Electric Circuit Analysis	3
MATH 181	Calculus 1	4
MATH 182	Calculus 2	4
MATH 183	Multivariate Calculus	4
MATH 184	Linear Algebra/ Differential Equations	5
MATH 309	Algebra and Math Literacy	4
MATH 311	Algebra 1	4
MATH 321	First Year Geometry	3
MATH 521	Foundations of Mathematics	5
STEM 100	Success Strategies in Science, Technology, Engineering, and Mathematics (STEM)	1

EMERGENCY REMOTE TEACHING

Emergency Remote Teaching (ERT) – existing courses that use face-to-face instruction but are converted to remote instruction through the use of technology in the event of mandated restrictions on face-to-face instruction. Reviewed for spring, summer, and fall 2020 offerings.

Course Prefix and No.	Course Title	Units
ART 107	Introduction to Digital Art	3
ART 122	Life Drawing 1	3
BUS 361	Your Leadership Style	0.5
BUS 362	Management: People Skills	0.5
BUS 363	Management: Conflict	0.5
BUS 364	Winning Business Plans	0.5

BUS 365	Managing Teams	0.5
BUS 366	Promoting Small Business	0.5
ENGR 162	Materials Science Lab	1
ENGR 171	Electric Circuit Lab	1
LDER 111	Principles and Practices of Student Government	3
LDER 112	Practices and Application of Leadership Process	3
PE 135	Intermediate Yoga Fitness	1
PEIA 180	Intercollegiate Swimming, Men	3
SOC 155	Media and Society	3
THEA 102	Applied Professional Acting	10
THEA 104	Intermediate Professional Dance Theatre Dance Styles	2
THEA 111	Intermediate Production Laboratory	3
THEA 115	Intermediate Performance Laboratory	3
THEA 121	Adv. Professional Acting II	10

COURSE DROPS

Effective 2021/2022 catalog

Course Number	Course Title
ENTR 103	New Venture Laboratory
WFT 305	Multi-Agency Coordination I-401
WFT 306	Incident Command System for Executives I-402
WFTL 312	Ordering Manager J-252
WFTL 313	Receiving and Distribution Manager J-253
WFTL 314	Base/Camp Manager J-254
WFTL 315	Equipment Manager J-255
WFTL 316	Tool and Equipment Specialist J-256
WFTL 317	Incident Communications Manager J-257
WFTL 318	Communications Equipment/ Procedures S-258
WFTL 319	Security Manager J-259
WFTL 321	Personnel Time Recorder J-261
WFTL 322	Equipment Time Recorder J-262
WFTL 323	Claims Manager J-263
WFTL 324	Compensation for Injury Manager J-264
WFTL 325	Commissary Manager J-266
WFTL 326	Documentation Unit Leader J-342

WFTL 327	Situation Unit Leader J-346
WFTL 328	Demobilization Unit Leader J-347
WFTL 329	Resources Unit Leader J-348
WFTL 330	Facilities Unit Leader J-354
WFTL 331	Ground Support Unit Leader J-355
WFTL 332	Supply Unit Leader J-356
WFTL 333	Food Unit Leader J-357
WFTL 334	Communications Unit Leader J-358
WFTL 335	Medical Unit Leader J-359
WFTL 336	Cost Unit Leader J-362
WFTL 337	Compensation/Claims Unit Leader J-263
WFTL 338	Time Unit Leader J-365
WFTL 339	Procurement Unit Leader J-368
WFTL 340	Planning Section Chief J-440
WFTL 341	Logistics Section Chief J-450
WFTL 342	Finance Section Chief S-460
WFTL 359	Weather Info Management System
WFTO 310	Basic Fire Suppression Orientation S-110
WFTO 315	Supervisory Concepts and techniques S-201
WFTO 320	Interagency Helicopter Training Guide S-217
WFTO 324	Tractor Plow Boss S-233
WFTO 326	Felling Boss S-235
WFTO 327	Staging Area Manager J-236
WFTO 331	Helispot Manager J-272
WFTO 334	Leadership and Organizational Development S-301
WFTO 336	Fire Suppression Tactics S-336
WFTO 338	Intermediate Aviation Operations S-370
WFTO 339	Helibase Manager S-371
WFTO 340	Helicopter Coordinator J-374
WFTO 342	Air Tanker Coordinator S-376
WFTO 343	Air Tactical Group Supervisor S-378
WFTO 345	Incident Commander S-400
WFTO 346	Liaison Officer S-402
WFTO 348	Standards for Survival PMS 416

WFTO 349	Hazmat Awareness Pms 418
WFTO 350	Command and General Staff S-420
WFTO 351	Look Up, Look Down, Look Around PMS 427
WFTO 352	Learn to BEHAVE Psm-428
WFTO 354	Operations Section Chief S-430
WFTO 355	Training Specialist S-445
WFTO 357	Advanced Wildland Fire Behavior Calculations S-490
WFTO 360	Hazardous Materials First Responder Update
WFTO 361	Suburban Urban Response
WFTO 362	Campbell Prediction System
WFTP 311	Introduction to Wildfire Prevention P-101
WFTP 312	Inspecting Fire Prone Property P-110
WFTP 313	California Basic Fire Prevention P-140
WFTP 314	Wildfire Origin and Cause Determination P-151
WFTP 315	Introduction to Public Information S-203
WFTP 317	Intermediate Fire Prevention P-240
WFTP 320	Wildland Fire Prevention Planning P-301
WFTP 321	Wildland Fire Prevention Marketing P-303
WFTP 322	Advanced Fire Prevention P-340
WFTP 324	Information Officer S-403

Allan Hancock College Program Outline

Title: Art: Studio Arts

Award Type: Associate in Arts for Transfer

Art and design have permeated human experience for thousands of years. The fine artist and the designer both require knowledge of the same visual principles. An art major is trained in visual perception, design principles and manual skills necessary for personal expression or a commercial career in various art media. The Associate in Arts in Studio Arts for Transfer will prepare students for further studies toward a California State University (CSU) baccalaureate degree in Art, Ceramics, Commercial Art, Digital Media, Fine Arts, Painting, Photography and Sculpture. Associate Degree for Transfer Requirements: Completion of 60 semester units that are eligible for transfer to the California State University, including the following: A. The completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth (CSU GE). B. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district. C. Obtainment of a minimum grade point average of 2.0 with all courses in the major being completed with a grade of "C" or better. [The following Allan Hancock College graduation requirements will not be required: Health and Wellness, Multicultural Gender Studies and Allan Hancock College General Education.]

The graduate of the Associate in Arts for Transfer in Art: Studio Arts will:

- Demonstrate and apply understanding of a variety of theories, ideas and processes involved in creative research.
- demonstrate and apply understanding of a variety of materials, techniques, and methods of analysis toward development of a body of work.
- broaden knowledge of and develop an appreciation for the diverse practices and ways of thinking in art across cultures and time periods.

Program Requirements

A major of 24 units is required for the degree.

		Units: 15
Required core courses (15 units)		
ART103	Art History Ancient to Medieval	3
ART104	Art History Renaissance to Modern	3
ART110	Design 1	3
ART113	Three Dimensional Design	3
ART120	Drawing 1	3
Select three courses from three different areas (9 units).		Units: 9
Color Area		
ART112	Design Color Theory	3
Drawing Area		

ART121	Drawing 2	3
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Painting Area

ART151	Painting 1	3
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Ceramics Area

ART160	Ceramics 1	3
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Sculpture Area

ART164	Sculpture 1	3
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Photography

PHTO110	Basic Photography	3
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General Education

a) IGETC (Intersegmental General Education Transfer Curriculum) 37 units

or

b) CSU General Education Breadth 39 units

Double counting: a maximum of 6 units may be double counted for the major and CSU or IGETC general education requirements.

Select additional CSU transferrable units, as needed, to achieve the 60 units required for the degree.

Total Program Units

24

Allan Hancock College Program Outline

Title: Sports Medicine

Award Type: Associate in Science

Allan Hancock College's (AHC) Sports Medicine Program is designed to provide students with the skills and knowledge necessary to transfer and pursue a career in athletic training, exercise science, physical therapy, and other sports medicine related fields. Identification, prevention, evaluation, treatment, and rehabilitation of sport and activity related injuries are emphasized. The program stresses the importance of transfer to four-year institutions offering Commission on Accreditation of Athletic Training Education (CAATE) accredited baccalaureate degrees. The program also prepares students to obtain internships or entry-level positions in a Physical Therapy/Sports Medicine workplace. General education requirements are met by following the CSU or IGETC pattern.

The graduate of the Associate in Science in Sports Medicine will:

- demonstrate techniques associated with the recognition, evaluation, and immediate treatment of sport and physical activity related injury.
 - understand and apply techniques related to sport and physical activity injury prevention and risk management.
 - demonstrate skills and techniques related to rehabilitation and repairing of sport and physical activity related injury.
 - understand and relate anatomical, physiological, and biomechanical systems to sport and physical activity.
 - demonstrate effective communication, professionalism, legal and ethical understanding, and general organization and administration within a sports medicine setting.
 - understand the educational preparation required for specifically attaining status as a certified, and licensed sports medicine professional.
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Program Requirements

A major of 34-38 units is required for the associate in science degree.

Required core courses (34-38 units)

Units: 34 - 38

ATH104	Care and Prevention of Athletic Injuries	3
ATH106	Orthopedic Injury Assess/Rehab	4
BIOL100	Introductory Biology	4
BIOL124	Human Anatomy	4
BIOL125	Human Physiology	4
FSN110	Nutrition Science	3
PE100	Introduction to Kinesiology	3
PE129	First Aid-CPR: Educator/Coach	1
MATH123	Elementary Statistics	4
PE149	Cooperative Work Experience: Occupational	4 - 8
or		

Total Program Units

34.00 - 38.00

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