



# Work in Progress (WIP)

As part of your reinstatement contract, you are required to meet with each instructor(s) to collect your mid-semester/term grade. After you meet with your instructor(s), you are required to meet with a counselor to submit your WIP form. For students enrolled in on-line courses, go to your Blackboard account and print from the "Grade" option.

Name \_\_\_\_\_ H \_\_\_\_\_  
Student ID # \_\_\_\_\_

Student Signature \_\_\_\_\_ Semester/Year \_\_\_\_\_

**Instructors:** Probationary students are required to get a mid-semester/term grade(s) as part of their contract.

			Mid-Semester/Term Grade						
			A	B	C	D	F	P	NP
Course _____									
Attend class regularly?	Yes	No	Do you recommend Tutorial Services?				Yes	No	
Comments:									
Instructor Signature _____					Date _____				

			Mid-Semester/Term Grade						
			A	B	C	D	F	P	NP
Course _____									
Attend class regularly?	Yes	No	Do you recommend Tutorial Services?				Yes	No	
Comments:									
Instructor Signature _____					Date _____				

			Mid-Semester/Term Grade						
			A	B	C	D	F	P	NP
Course _____									
Attend class regularly?	Yes	No	Do you recommend Tutorial Services?				Yes	No	
Comments:									
Instructor Signature _____					Date _____				

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**COUNSELOR USE ONLY:**

Notes:

Received by: \_\_\_\_\_  
Counselor Signature Date