

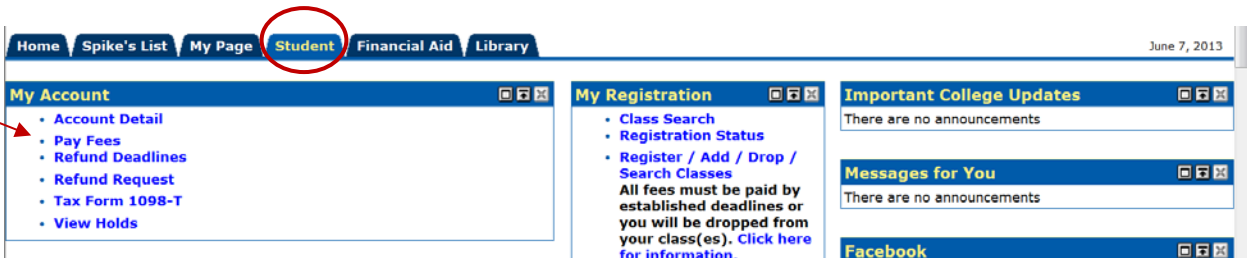
How to Pay Your Fees Online

1. Log on to **myHancock** with you user name and password



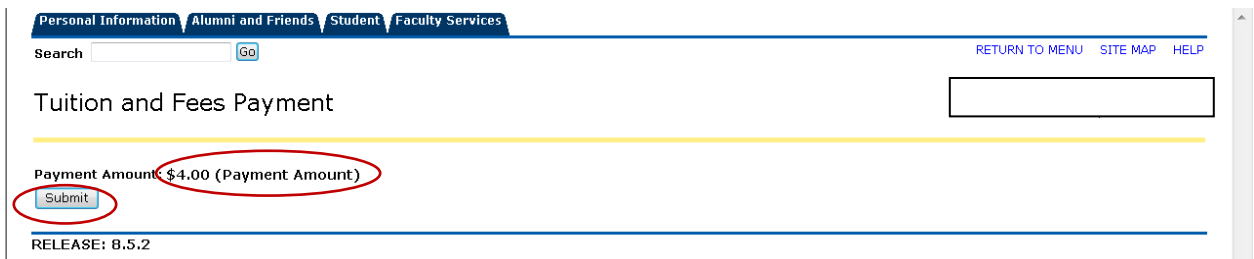
The screenshot shows the myHancock login page. At the top, there is a blue header with the myHancock logo on the left and the Allan Hancock College logo on the right. Below the header, on the left, is a white login box with the text "Welcome to myHancock!". Inside the box, there are input fields for "User Name" and "Password (case sensitive)", followed by "Login" and "Cancel" buttons. Below these are links for "Forgot Password?", "Find Username / Reset Password", "Still having problems logging in?", and "Quick Start Guide". To the right of the login box is a large landscape photograph of a valley with mountains in the background.

2. Click the **Student** tab and click **Pay Fees** in the **My Account** channel



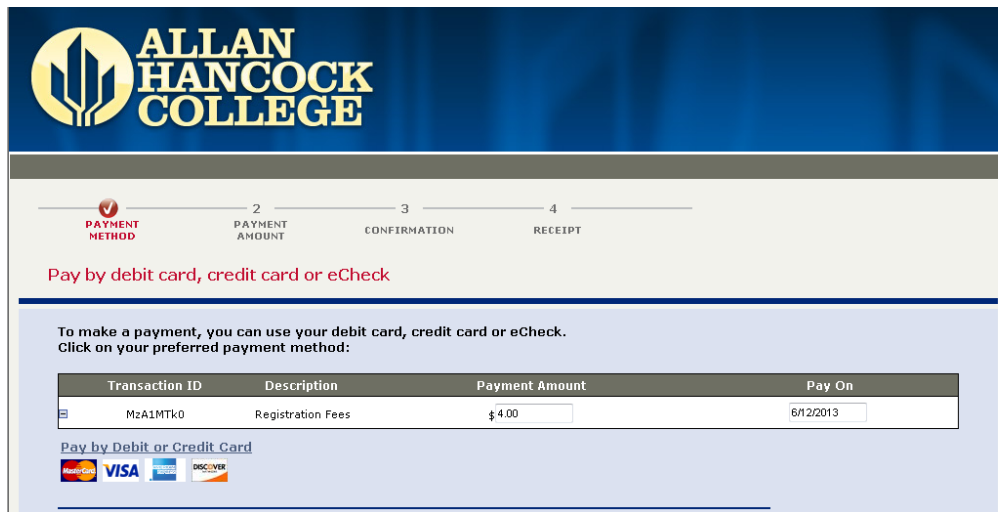
The screenshot shows the navigation menu of the myHancock website. At the top, there is a blue navigation bar with tabs for "Home", "Spike's List", "My Page", "Student", "Financial Aid", and "Library". The "Student" tab is circled in red. Below the navigation bar, there are three main content areas. The first area is titled "My Account" and contains a list of links: "Account Detail", "Pay Fees", "Refund Deadlines", "Refund Request", "Tax Form 1098-T", and "View Holds". A red arrow points to the "Pay Fees" link. The second area is titled "My Registration" and contains links for "Class Search", "Registration Status", and "Register / Add / Drop / Search Classes". Below these links is a warning message: "All fees must be paid by established deadlines or you will be dropped from your class(es). Click here for information." The third area is titled "Important College Updates" and contains a message: "There are no announcements". Below this are sections for "Messages for You" (also with "There are no announcements") and "Facebook".

3. The full "Amount Due" balance will be displayed. Press [**Submit**] button



The screenshot shows the "Tuition and Fees Payment" page. At the top, there is a blue navigation bar with tabs for "Personal Information", "Alumni and Friends", "Student", and "Faculty Services". Below the navigation bar, there is a search bar with a "Go" button and links for "RETURN TO MENU", "SITE MAP", and "HELP". The main content area is titled "Tuition and Fees Payment" and contains a large empty rectangular box. Below this box, there is a yellow horizontal line. Underneath the line, the text "Payment Amount \$4.00 (Payment Amount)" is displayed. The "\$4.00" is circled in red. Below the text is a "Submit" button, which is also circled in red. At the bottom of the page, there is a footer that reads "RELEASE: 8.5.2".

4. The credit card payment screen will appear. Follow the instructions to enter in your payment.



The image shows a payment screen for Allan Hancock College. At the top left is the college's logo, a stylized 'A' and 'H' inside a circle, followed by the text 'ALLAN HANCOCK COLLEGE'. Below the logo is a progress bar with four steps: 1. PAYMENT METHOD (highlighted with a red checkmark), 2. PAYMENT AMOUNT, 3. CONFIRMATION, and 4. RECEIPT. Below the progress bar, the text 'Pay by debit card, credit card or eCheck' is displayed. Underneath, a message states: 'To make a payment, you can use your debit card, credit card or eCheck. Click on your preferred payment method:'. A table with four columns is shown: Transaction ID, Description, Payment Amount, and Pay On. The table contains one row with the following data: Transaction ID: M2A1MTk0, Description: Registration Fees, Payment Amount: \$ 4.00, and Pay On: 6/12/2013. Below the table, there is a link 'Pay by Debit or Credit Card' and logos for MasterCard, VISA, American Express, and Discover.

Transaction ID	Description	Payment Amount	Pay On
M2A1MTk0	Registration Fees	\$ 4.00	6/12/2013