



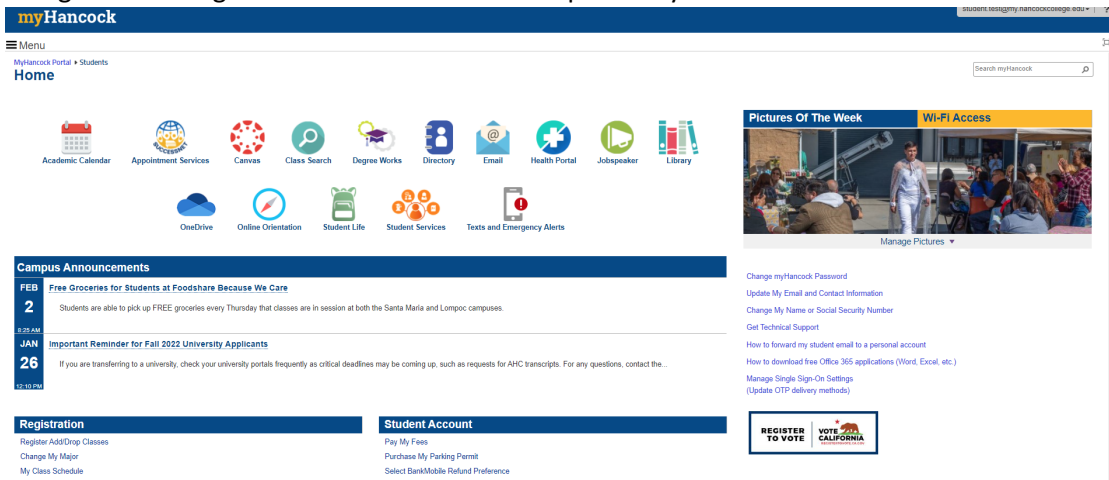
Updating Your Personal Information

1. Go to hancockcollege.edu and select myHancock in the top banner.



2. Login with your student credentials

3. Navigate to the right side column and select "Update My Email and Contact Information"





Updating Your Personal Information

- Here you may update your personal emails, phone numbers, addresses and emergency contact.

Test, Student
ID Number: H20138786
studentemail@gmail.com
675 Panther Dr, Santa Maria, California 93454-9701
805 5551212

Personal Details

First Name Student	Middle Name -	Last Name Test
Date of Birth January 2, 2006	Preferred First Name Student	

Email [Add New](#)
Personal and Password Reset Email (Preferred)
studentemail@gmail.com

Phone Number [Add New](#)

Permanent (Primary) 805 5551212	Text Message 805 5551212
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Address [Add New](#)

Mailing Current 12/16/2020 - (No end date) 675 Panther Dr Santa Maria California 93454-9701	Permanent Current 12/16/2020 - (No end date) 675 Panther Dr Santa Maria California 93454-9701
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Emergency Contact [Add New](#)

- To Edit a category, select either “Add New” or the icon. Once selected you will edit as necessary, and select “Update”

Edit Address [X]

Type of Address: Mailing
Valid From: 12/16/2020
Valid Until: MM/dd/yyyy

Address Line 1: 675 Panther Dr
Address Line 2: Enter Address Line 2
Address Line 3: Enter Address Line 3
Address Line 4: Enter Address Line 4
City: Santa Maria
State/Province: California
County: Santa Barbara
Zip/Postal Code: 93454-9701
Country: Not Applicable

[Cancel](#) [Update](#)

- To ensure your changes were made, you will see a “Saved Successfully” box.

Student Test 1

Saved Successfully

Last Name