

AHC Community Education Ed2Go Online Classes

AHC Community Education has partnered with Ed2Go in order to offer a wide range of highly interactive courses that you can take entirely over the Internet. All these courses are led by expert instructors, many of whom are nationally known authors. These online courses are affordable, fun, fast, convenient, and geared just for you.

Class	Description	Fee
A to Z Grant Writing Series*	Learn all there is to know about writing grants, fundraising, and organizing a grant writing campaign. This group of online classes is ideal for those wanting to learn more about managing fundraising. Bundle*	\$199
A to Z Grant Writing*	Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns, and prepare proposals.	\$115
A to Z Grant Writing II - Beyond the Basics*	Sharpen your grant research skills, write the most important sections of grant applications, and learn the types of grants available.	\$115
Accounting Fundamentals Series**	If you're interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you. You will learn the basics of double-entry bookkeeping, while also learning how to analyze and record financial transactions, as well as prepare various financial reports at the end of the fiscal period. Bundle**	\$199
Accounting Fundamentals**	Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.	\$115
Accounting Fundamentals II**	Give yourself skills that are in high demand by exploring corporate accounting.	\$115
Achieving Success with Difficult People	Learn how to have more successful relationships with difficult bosses, co-workers, students, neighbors, or relatives.	\$115
Building Teams That Work	What are the secrets to managing successful teams in the workplace? Explore communication techniques and problem-solving skills that will help you get your team on track in no time.	\$115
Business and Marketing Writing	Write great marketing copy to improve your company's image and your chances of getting hired or promoted.	\$115
CompTIA Network+ Certification Prep	Prepare to take and pass the CompTIA Network+ Exam.	\$110
CompTIA Security+ Certification Prep 1	Master the terms and concepts you need to pass the CompTIA Security+ SY0-501 exam and earn your Security+ certificate.	\$110
CompTIA Security+ Certification Prep 2	Continue to prepare for the CompTIA Security+ exam as you review the information you need to pass the test and earn this important certification.	\$110
Creating Mobile Apps with HTML5	Learn to use HTML5, CSS3, JavaScript, jQuery, and Web APIs to create cross-platform mobile apps and mashups.	\$115
Distribution and Logistics Management	Learn how to improve your company's distribution and logistics management activities, increase customer satisfaction, and improve operational throughput.	\$115
Effective Business Writing	Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.	\$115
Effective Selling	Learn the secret to converting a potential customer into a long-term asset. Find out how to lay the groundwork for repeat business and your future success.	\$115

End of Life Care	This course will enhance the knowledge and skills of health care professionals and individuals who work with or care for those experiencing a terminal illness.	\$114
Explore a Career as a Paralegal	Find out if a paralegal career is the perfect choice for you, as you explore the fundamentals of U.S. law and legal terminology.	\$115
Explore a Career as a Pharmacy Technician	Master the skills that will prepare you for an entry-level position as a pharmacy tech or clerk and discover the steps you can take to become a Certified Pharmacy Technician (CPhT).	\$115
Explore a Career as an Administrative Medical Assistant	Learn what it takes to have a successful career as an administrative medical assistant. This course explores the job of an administrative medical assistant (AMA) in a doctor's office from appointment scheduling and chart creation to medical billing and coding to give you an inside-view of the job.	\$115
Explore a Career in Medical Coding	Learn how to use the CPT manual and the ICD-10-CM to find medical codes for any disease, condition, treatment, or surgical procedure.	\$115
Explore a Career in Medical Transcription	Learn how to transcribe the medical reports most often used in healthcare today and discover how to get started and advance as a medical transcriptionist.	\$115
Explore a Career in Nursing	Learn what it takes to become an LPN or RN, and discover all of the exciting and rewarding opportunities awaiting you in the field of nursing.	\$115
Fundamentals of Technical Writing	Learn the skills you need to succeed in the well-paying field of technical writing.	\$115
Growing Plants for Fun and Profit	This course will teach you everything you need to prosper in the backyard nursery business.	\$100
High Speed Project Management	Learn to deal with the realities of managing projects at supersonic speeds despite truncated timelines, inadequate staffing, and skimpy budgets.	\$115
How to Start Your Own Business in Health and Healing	Learn virtually everything you need to know to start a health and wellness business, including marketing, financing, and creating a business plan.	\$66
Human Resource Management Suite***	These courses will teach you how to handle basic human resource functions, how to attract and retain top talent to be competitive in the global marketplace, as well as how to turn your company into a high performance workplace to increase profits, achieve a high rate of success, and become a desirable workplace. Bundle***	\$299
High Performance Organization***	This course will teach you how to turn your company into a High-Performance Organization (HPO), which can help to increase profits, a high rate of success, and become a desirable workplace.	\$115
Talent and Performance Management***	This course will prepare you for a career as a Talent Management professional. You will learn key issues facing organizations and their ability to attract and retain top talent in order to compete in a global marketplace.	\$115
Understanding the Human Resources Function***	Learn to handle basic human resource functions to ensure the best possible results.	\$115
Instructional Design Training	This self-paced course will teach you the concepts and applications of instructional design.	\$79
Introduction to Creating, Styling, and Validating Forms	This course will teach you how to create, style, and validate web forms using HTML, CSS, and JavaScript.	\$159
Introduction to Google Analytics	Learn how to track and generate traffic to your website, create reports, and	\$115

	analyze data with Google's free, state-of-the-art Web analytics tools.	
Introduction to Nonprofit Management	Develop the skills and strategies you need to become an integral part of one of America's fastest growing service sectors.	\$115
Legal and Ethical Issues in Healthcare	Explore the legal and ethical risks healthcare professionals face, including issues related to HIPPA rules, medication errors, social media and healthcare, organ donation, and workplace violence.	\$72
Medical Office Basics Suite****	In this program you'll learn the knowledge and skills you need to jump start your career in a variety of medical offices. This multi-course program includes Medical Terminology, Medical Math skills, Compliance of Health Insurance Portability and Accountability Act (HIPAA), and Spanish for Medical Professionals. Bundle****	\$395
HIPAA Compliance****	Learn how to comply with the duties, rights, and responsibilities of HIPAA, ARRA HITECH.	\$115
Medical Math****	Master the math skills you need to succeed in the medical field ranging from calculating dosages to using scientific formulas. The hands-on activities in this course will help you perform day-to-day math tasks quickly and easily.	\$115
Medical Terminology: A Word Association Approach****	Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.	\$115
Spanish for Medical Professionals****	Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.	\$115
Mindfulness	Learn about mindfulness and meditation, mindfulness and happiness, mindful eating, mindful movement (walking, yoga, Tai Chi, and Qigong), and mindful relationships.	\$80
Nonprofit Fundraising Essentials	Learn the basics of fundraising for nonprofit organizations, from annual and special fund drives to more advanced projects involving corporate and foundation relations, major gifts, and planned giving.	\$115
Project Management Fundamentals	Gain the skills you'll need to succeed in the fast-growing field of project management.	\$115
Purchasing Fundamentals	Improve your company's bottom line by mastering the fundamentals of purchasing.	\$115
Spanish for Law Enforcement	Master the fundamentals of the Spanish language by practicing basic conversational skills and learning essential Spanish terminology for law enforcement situations.	\$115
Speed Spanish I	Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.	\$115
Start a Pet Sitting Business	Discover how to translate your love of animals into a fun and profitable career.	\$115
Start an Online Business	Learn how to leverage the Internet to start your own online business and build a website to sell your traditional and digital products and services.	\$115
Starting a Consulting Practice	Find out how you can earn income by sharing your training or knowledge with others.	\$115
Supply Chain Management Fundamentals	Master the fundamentals of supply chain management and prepare for internationally recognized certification examinations.	\$115

To register for any of these courses, visit: <https://www.ed2go.com/ahc/>