

Program Requirements:

"Program Requirements" specify the courses required for this program. See suggested course sequence for additional information.

A major of 7 - 9 units is required for the certificate.

Core courses

COURSE	TITLE	UNITS
<input type="checkbox"/> CBIS 142	Microsoft Access- Comprehensive	3
<input type="checkbox"/> CBIS 189	Independent Projects	1 - 3.0 units
<input type="checkbox"/> CBIS 327	Building Business Web Sites	3

Suggested Course Sequence

The "Suggested Course Sequence" is an example of how to complete the requirements plus any additional general education that may be needed. If you would like to create a personalized Student Education Plan (SEP), schedule a meeting with a counselor.

FALL SEMESTER (YEAR 1)		
Course	Title	Units
<input type="checkbox"/> CBIS 142	Microsoft Access- Comprehensive	3
<input type="checkbox"/> CBIS 189	Independent Projects	1 - 3
<input type="checkbox"/> CBIS 327	Building Business Web Sites	3
Total Units		7-9

Tasks:

- Complete Career Exploration
- Meet with Counselor (SEP)
- Visit library & tutoring
- Apply for Certificate with Counseling
- Review Financial Aid Requirements
- Apply AHC Scholarship
- Utilize Job Search Resources