

ALLAN HANCOCK COLLEGE

Academic Senate

Minutes for Tuesday, October 16, 2018
Boardroom (B100), 4:00 – 6:00 p.m.

1. Meeting called to order at 4:00 p.m.

AS PRESIDENT: M. Allegre

VOTING MEMBERS PRESENT: M. Arvizu-Rodriguez, G. Bierly, R. Bryant, R. Chaudhari, H. Elliot, P. Estrada, B. Friedrich, A. Fox, L. Haddad, C. Hite, M. Hull, M. McGill, B. Murtha, K. Musev, T. Passage, G. Phelan, A. Ramirez, A. Restrepo, M. Segura, C. Stevens, V. Tobin, K. Treur, J. Tuan, N. Ward

STUDENT REPRESENTATIVE:

GUESTS: D. DeGroot, L. Manalo, K. Garcia, B. Curry, S. Ramirez-Gelpi

2. Public Comment: [5 per item]

J. Tuan shared information about the Week-of-Action to support undocumented students on campus. Approximately 580 DACA credit students attend classes at Hancock. She gave away buttons and stickers, cards and posters with a list of resources. There was a large interactive mural created in the student center for faculty, staff and students to participate in.

M. Allegre read the DACA resolution at the last Board meeting and will be shared with our congressional representatives.

M. Arvizu-Rodriguez from Counseling stated that October 30th was Annual Transfer Day from 10:30am-1:30pm. Over 40 university representatives would be represented in the Quad area. This annual event attracts local high school students and evening event will be held in the gym from 4:30pm to 7pm.

M. Allegre stated that Chancellor Oakley will be visiting the college November 7th on his "Listening Tour." A "Meet and greet" with faculty and staff is scheduled at 4pm and the "Town Hall" will be held at 5pm in the Severson Theater.

3. *Approval of Minutes (Ward)

Approval of the 09-18-18 minutes. Correct page 2 "Motion to change the membership from 4 to 4" should read from "3-4."

Motion: G Bierly / R. Bryant

Discussion:

Yes: 22 - M. Arvizu-Rodriguez, G. Bierly, R. Bryant, R. Chaudhari, H. Elliot, P. Estrada, A. Fox, L. Haddad, C. Hite, M. Hull, M. McGill, B. Murtha, K. Musev, G. Phelan, A. Ramirez, A. Restrepo, M. Segura, C. Stevens, V. Tobin, K. Treur, J. Tuan, N. Ward

No: 0

Abstain: 2 - T. Passage & B. Friedrich

ACTION:

4. *November 18 AP&P Curriculum Summary Report [10] (Manalo)

D. DeGroot stated that the technical review committee members are assigned to different disciplines. It is helpful to work with these individuals before you get input courses or programs into the Curricunet software so that problems are addressed before being input into the system.

Motion: R. Bryant / A. Ramirez

Discussion:

Yes: 23 - M. Arvizu-Rodriguez, G. Bierly, R. Bryant, R. Chaudhari, H. Elliot, P. Estrada, B. Friedrich, A. Fox, L. Haddad, C. Hite, M. Hull, B. Murtha, K. Musev, T. Passage, G. Phelan, A. Ramirez, A. Restrepo, M. Segura, C. Stevens, V. Tobin, K. Treur, J. Tuan, N. Ward

No: 0

Abstain- 1 M. McGill

5. *AP 5520 Student Discipline Procedures – Academic Integrity [15]

This item had a lot of discussion at our last meeting. Senators were to go out to their departments to get input. A. Restrepo stated that the Behavioral Sciences department voted that the language about the faculty role in class management should not be taken out of the AP and a statement should be added to the catalog. B. Murtha stated their department also agreed to leave it in. T. Passage noted that the Library faculty felt that it should be left in the AP. Counseling representative M. Arvizu-Rodriguez thought that the information should be as accessible as possible. There was clarification on acceptable academic penalties versus class management for faculty. N. Ornelas stated that there are distinctions between classroom management and discipline and felt that Ed Code addressed the classroom management and the Student Services Council should not be in this AP. M. Allegre responded about the faculty role in the AP. A. Restrepo stated his recommendation that there are clarification and expansion on what faculty can do, perhaps in another document or policy. Senate will explore the possibility of a workshop to clarify academic penalties versus student in classroom management in academic integrity.

Motion to approve language as it is: R. Brandt / A. Restrepo

Discussion:

Yes: 22 - G. Bierly, R. Bryant, R. Chaudhari, H. Elliot, P. Estrada, B. Friedrich, A. Fox, L. Haddad, C. Hite, M. Hull, M. McGill, B. Murtha, T. Passage, G. Phelan, A. Ramirez, A. Restrepo, C. Stevens, V. Tobin, K. Treur N. Ward

No: 0

Abstain: 4 - K. Musev, M. Segura, J. Tuan & M. Arvizu-Rodriguez

INFORMATION

6. President's Remarks [10] (Allegre)

L. Phillips sent M. Allegre a note thanking the faculty for sitting on hiring committees this fall. There is a Grants Coordinator hiring committee needs a faculty member. The Bob Isaacson Poetry event is coming up. The sabbatical packet has gone out, now is the time to put together your ideas.

Prioritization & Resource Allocation Process – M. Allegre shared our new timeline model that was outlined in the Accreditation Quality Focus Essay. A list of all requests (equipment, faculty, facilities, and staff) was compiled by IEC from current Program Reviews and Annual Updates. They sent a document to Deans to consult with departments and programs to review and update the list. Faculty prioritization documents were sent out and are due October 19th. In

spring 2019, College Council will align each of the prioritizations with available resources. A special meeting is scheduled for October 29th to begin the sorting process. Another complication is the state funding formula. Sixty percent of our funding still comes from FTES, 20% from special populations and 20% on completion of degrees and certificates. After College Council will make their decisions, and their recommendation will be moved forward. It was stated that there needs to be transparency and rationale should be provided to explain the difference between recommendations and execution. She suggested that a smaller body could be formed to make recommendations to College Council and asked input on how that might work. The process would need to be transparent and accountability honored. This is a new way of doing things, so please let your department know.

7. * BP/AP 4400 Library and Learning Support Services [10]

This policy has been around for a while. It was shared with our Librarians. Legal language was added to the BP along with other minor language changes. In the AP, there were minor revisions for consistency in sequence and other language. One additional suggested was to include faculty is consulted as a check and balance regarding removing collections. T. Passage recommended that the wording of “the libraries” should be used consistently. “Competency” should be used instead of literacy. Please share with your department to solicit recommendations for any additional language changes.

8. Meta Majors Activity [30] (DeGroot)

An activity to engage faculty in the dialog of “Meta Majors” was led by D. DeGroot. Course groupings and maps to completions are a big part of Guided Pathways - an initiative to help clarify academic pathways for our students. He stated that it really an exercise to help define clusters of courses, so students have a directed effort to obtain their degrees. The concept is to align certificates and programs into careers so that students can make informed explorations. He is looking for faculty to help the Roadmaps to Success Steering committee participate in the development of this initiative. Small groups were formed and engaged in this collaborative activity.

Other

Council and Committee Reports

Meeting adjourned at 6:00 p.m.

Minutes respectfully submitted by N. Ward, AS Secretary

*documents on Senate group site

**links provided on group site and/or in email