

ALLAN HANCOCK COLLEGE

Academic Senate

Minutes for Tuesday, November 20, 2018
Boardroom (B100), 4:00 – 6:00 p.m.

1. Meeting called to order at 4:00 p.m.

AS PRESIDENT: M. Allegra

VOTING MEMBERS PRESENT: G. Bierly, L. Bradbury, R. Bryant, A. Caddell, H. Elliott, A. Fox, B. Friedrich, M. Hull, S. Maumausolo, M. McGill, B. Murtha, K. Musev, T. Passage, G. Phelan, A. Ramirez, M. Segura, V. Tobin, K. Treur, J. Tuan, N. Ward

STUDENT REPRESENTATIVE:

GUESTS: L. Manalo, B. Curry, D. Hilker

2. Public Comment: [5 per item]

3. Measure Y Update [10] (Walthers)

K. Walthers presented an update of Bond Measure Y which was defeated on November 6th. He expressed disappointment on the failure of this measure and said it wasn't for lack of trying. Every home in the District received a mailer, and there was an active social media presence. The Bond Measure had the support of the Chamber of Commerce, trade unions and other community and service organizations. Unfortunately, opposing arguments published in the Voter Guide likely did a lot of damage to the campaign. The Fine Arts Building cost estimates will be received soon so that options considered for alternative financing. One option is a Certificate of Participation (like a lease) which is a loan that can be repaid through bond funding. If we borrowed \$12-\$15m, the cost to the college is \$1.2m a year and will be offset by costs associated with leased buildings on south campus as those programs move into the new buildings. They are looking at additional costs associated with construction including moving utility lines in that area that would have to be addressed. Recently the state sent consultants to measure all spaces and do a conditions assessment. The state uses this information to determine what the buildings would cost to establish matching funds. The college is working with the state to help cover costs over the initial assessment which have been affected by the steel tariffs. The district is looking at all options including reissuing existing bonds and going back out to get a future bond measure passed. If that is the decision, there will need to be significant funds raised to pay for media needed for this bond to pass. Our assessed valuation is about \$20m and allows us to project this to grow at over 4% annually. There may be \$6m left from the Measure I bond. Plan B for the Athletics building is money from the state for a partial remodeling.

4. *Approval of Minutes (Ward)

Approval of the 10-16-18 minutes. L. Bradbury asked to be added to the list of members in attendance.

Motion: G. Bierly / R. Bryant

Discussion:

Yes: 20 - G. Bierly, L. Bradbury, R. Bryant, A. Caddell, H. Elliott, A. Fox, B. Friedrich, M. Hull, S. Maumausolo, M. McGill, B. Murtha, K. Musev, T. Passage, G. Phelan, A. Ramirez, M. Segura, V. Tobin, K. Treur, J. Tuan, N. Ward

No: 0

Abstain: 0

ACTION:

5. *OER Low Cost Designation [10] (J. Scarffe)

J. Scarffe presented this item at our last meeting. She proposes to add a Low-Cost Textbook designation icon to courses in Banner that students would see when they register. There was pushback from several departments. The English department stated that they were concerned that students would be making decisions based on cost versus quality offerings. Health Sciences and Physics supported the idea of \$40 as the price point. Fine Arts also pushed back because they felt that students would be shopping for cheap electives instead of electives that are relevant to their major. The Languages and Communication department was opposed. This proposal would offer faculty opportunities to opt in or not. A question arose about how long the \$40 price point was in effect for and if there was any data collected that establishes the need for this LCT initiative? It was suggested that a pilot program could be developed for fall courses. Surveys indicate that students are already shopping for low-cost textbooks. D. Hilker asked how the Board could support the Library's Program to develop a collection of all textbooks needed for courses each semester. B. Curry responded that they could look at the data to see which books are utilized more and to get additional copies. One senator said that the publisher of his textbooks, Cengage, has responded to this movement and has developed a subscription service for all books that they publish. Some faculty said that they need more information to make a decision. They asked if the Library is capable of expanding their textbook program. Faculty inquired as to what kind of data is available for the LCT designation to find out whether the enrollment of non-LCT courses would be affected and if there is data from the OER initiative.

Motion to Table: R. Bryant / K. Musev

Discussion:

Yes: 19 - G. Bierly, L. Bradbury, R. Bryant, A. Caddell, H. Elliott, A. Fox, B. Friedrich, M. Hull, S. Maumausolo, M. McGill, B. Murtha, K. Musev, T. Passage, A. Ramirez, M. Segura, V. Tobin, K. Treur, J. Tuan, N. Ward

No: 0

Abstain: 1 – G. Phelan

6. *Late Adds [10] (Matagliati)

This item was brought to the Student Services Council and addresses the large number of late adds after the census. M. Matagliati proposed that students not be allowed to add courses after the third week without an appeal. Most departments reported that they had discussed it and support this proposal.

Motion: G. Bierly/ R. Bryandt

Discussion:

Yes: 18 - G. Bierly, L. Bradbury, R. Bryant, H. Elliott, A. Fox, B. Friedrich, M. Hull, S. Maumausolo, M. McGill, B. Murtha, K. Musev, T. Passage, G. Phelan, M. Segura, V. Tobin, K. Treur, J. Tuan, N. Ward

No: 0

Abstain: 2 - A. Caddell, A. Ramirez,

7. *Faculty Symposium Proposal [15] (Humphreys)

D. Humphreys is promoting that the college facilitate a symposium in partnership with the community based on the following ideas:

- 1) discovery is the engine for teaching – the symposium is the vehicle for discovery and leads back to the classroom;
- 2) it extends back into the community when community members can be involved in scholarship and broadens community knowledge of what faculty are involved in;
- 3) students can be also be involved in the journey for truth and discovery of new information and presentations.

A topic can be chosen that is broad enough for the general community, faculty and student engagement. The day-long event would be scheduled for spring and included a light breakfast, keynote speaker, break-out sessions, lunch, and afternoon breakout sessions. A historical document summarizing the event will be published and archived at the college. The next step would be to form a group to develop a proposal. The president could help find funding to support this event. Counseling asked how this is different from the Student Success Summit. D. Humphreys stated that the difference is that the topic would be developed around an interdisciplinary theme versus focusing on how we are supporting student success. A district and faculty committee would be formed to begin the plans. A motion was made is to help the idea and support the district to move forward with this idea.

Motion: G. Bierly/ R. Bryandt

Discussion:

Yes: 16 - G. Bierly, R. Bryant, H. Elliott, A. Fox, B. Friedrich, M. Hull, S. Maumausolo, M. McGill, B. Murtha, T. Passage, G. Phelan, M. Segura, V. Tobin, K. Treur, J. Tuan, N. Ward

No: 0

Abstain: 4 - K. Musev, A. Ramirez, L. Bradbury, A. Caddell

8. *Award for Teaching Excellence [15] (Humphreys)

Recognition for Outstanding Service is an award given by faculty to faculty. It was suggested that they might want to add a student participant and that there are other options such as the EOPS and the Honor Society for awards for faculty. Other faculty asked what was different from T. Lamica and his Agent of Change awards. This award is a peer award, so the view is different and is being done around the country that identifies teaching faculty that goes above and beyond. Part-time faculty wants to participate, and D. Humphreys stated that a copy was sent to Part-Time Faculty Assoc. for that group to do the same. Kristina feels that students should be the ones giving the award. If approved a committee would be formed with Senate and VP of Academic Affairs to develop the parameters of the award.

Motion: No motion was made.

Discussion:

Yes: 0

No: 0

Abstain: 0

INFORMATION

9. President's Remarks [10] (Allegre)

The sabbatical committee has been formed. B. Stokes, who has been involved in the previous committee, has offered to be chair. Applications are due January 25th. Meetings will be scheduled for finals week and another the week of All Staff Day. He will be at our next meeting to brief Senate on the process. The applications and rubric have been sent to all faculty.

Fall Plenary Final Resolutions have been posted on the Senate web site.

Administrator evaluation surveys have been sent to faculty that have direct contact with or report to specific administrators. If you directly work with but do not report to an administrator, you can contact HR to get the opportunity to evaluate them. The deadline is December 7th to submit them. Specific administrators will be evaluated – not interim administrators. If you are a Senate member and did not get an email to evaluate B. Curry, please contact Jessica Parker in HR. M. Allegre will send a list to Senate members of which Deans are getting evaluated. If you have not received an email to participate and have frequent contact with that administrator, you can request to participate in that survey.

10. *AP 5520 Student Discipline Procedure Update [15]

M. Allegre worked with R. Parisi to keep the language in the AP that defined the role of faculty in classroom management for academic penalties, not disciplinary actions. There were other minor revisions to clarify what the instructor does and is entitled to do and what the District does and other changes for consistency in the language. A workshop will be scheduled for faculty on Academic Integrity during the week of All Staff.

11. *Vision for Success/Local Goals [15] (Murphy)

P. Murphy spoke to Senate members about the funding sources – Guided Pathways, Student Success, and others. The Chancellor's office is asking community colleges to align local goals with the Vision for Success goals. Hancock will review and set new goals at the upcoming annual retreat in February 2019. The goal will be to take institutional goals, and priorities from the last retreat bring in elements from our local Educational masterplan and align them with the state's system goals and metrics. Workforce challenges in the state of California are real. There are many jobs that people are not qualified to get. Hancock is focusing on completion challenges – not all of our students complete degrees and/or certificates and it takes five years when it should take 2-3. Students complete 30% more units than they need for a degree. Encouraging students to take Math and English in the first year has proven to help students reach their educational goals. LaunchBoard is where the data is measured. IEC will be responsible for ensuring that the college goals are established per the Chancellor's Office timeline. The implementation of AB705 is designed to reduce the number of units taken. The Guided Pathways initiative will be another effort to help. Students need to be well informed about their academic planning.

Other

Council and Committee Reports

Meeting adjourned at 6:00 p.m.

Minutes respectfully submitted by N. Ward, AS Secretary

**links provided on group site and/or in email