

# ALLAN HANCOCK COLLEGE

## Academic Senate

Minutes for Tuesday, April 02, 2019  
Boardroom (B100), 4:00 – 6:00 p.m.

### 1. Meeting called to order at 4:00 p.m.

**AS PRESIDENT:** M. Allegre

**VOTING MEMBERS PRESENT:** T. Aye, H. Alvarez, G. Bierly, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, K. George, C. Hite, M. Hull, E. Mason, M. McGill, B. Murtha, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, L. West

**STUDENT REPRESENTATIVE:** H. Mendiola, J. Zarate

**GUESTS:** B. Britten, B. Curry, D. DeGroot, K. Garcia, G. Enriquez, R. Mahon, L. McNulty, M. Morales, Y. Teniente.

### 2. Public Comment: [5 minute limit]

#### 3. Student Housing [20] (Walthers)

Dr. Walthers addressed the Senate regarding a problem faced by AHC students: housing insecurity. He provided a document produced by the Community College League of California titled "Affordability, Food & Housing Access Taskforce" which provided data on the problems, goals, and recommendations for action. After noting several current programs aimed at addressing students' financial challenges (including the Promise, Food Share, Clothing Pantry, Food Locker) Dr. Walthers summarized actions taken by the AHC taskforce. Two student populations that are hit hard by the current cost of housing are student-athletes and PCPA students. AHC is developing a student housing partnership with local businesses led by Halsell Builders, a company interested in building student housing. The college will maintain a list of preferred housing providers. The college adopts no fiscal, moral, or ethical liability for the properties. The plan has been approved by College Council and after review by legal counsel will be submitted to the Board for final approval.

#### 4. \*Approval of Minutes (Ward)

Approval of the 2-19-19 minutes.

**Motion:** J. Tuan /G. Bierly

**Discussion:** Corrections needed: M. Arvizu-Rodriguez and M. Hull were present at the 2/19/19 meeting. T. Roepke did not second the motion in item #4; G. Phelan agreed to have his name placed on the record.

**Yes:** 20 - H. Alvarez, G. Bierly, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, A. Fox, K. George, C. Hite, M. Hull, M. McGill, B. Murtha, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, L. West

**No:** 0

**Abstain:** 3-T. Aye, P. Estrada, E. Mason

### **ACTION:**

#### 5. \* AP 5130 Financial Aid [5] (Tuan) *(review for approval of revised board procedures)*

Revisions included updating titles and references to current terms and programs. Update required by

state.

**Motion/2nd:** M. Arvizu-Rodriguez/ G. Bierly

**Discussion:** None

**Yes:** 23 - T. Aye, H. Alvarez, G. Bierly, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, K. George, C. Hite, M. Hull, E. Mason, M. McGill, B. Murtha, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, L. West

**No:** 0

**Abstain:** 0

**6. \*AP 5055 Enrollment Priorities [5] (Tuan)** *(Review of approval of revised board procedures)*

Updated to reflect changes in process.

**Discussion:** The Puente program needs to be added to the list of programs receiving Day 2 priority registration. One sentence is grammatically incorrect—a fragment—and needs correction:

“Students enrolled in high unit majors or programs as designated by the Chief Instructional Officer.”

A motion was made to approve the AP, contingent upon inclusion of the two items above.

**Motion/2nd:** G. Bierly/A. Restrepo

**Yes:** 23 - T. Aye, H. Alvarez, G. Bierly, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, K. George, C. Hite, M. Hull, E. Mason, M. McGill, B. Murtha, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, L. West

**No:** 0

**Abstain:** 0

## INFORMATION

### 7. President’s Remarks [15] (Allegre)

The current resolutions for ASCCC Spring Session are posted on the Academic Senate Site. These will change as the session proceeds and will be updated by AHC representatives. Senators are urged to read the resolutions and share with departments. Some themes for this session include the importance of Chancellor Office consultation with faculty, OER, Guided Pathways, and the Student Centered Funding Formula.

The student health fee will be increasing by \$1.00 in the fall, making it equal to the maximum allowed fee.

The reports from the constituency focus groups that were part of the campus climate survey are now available on the AHC public website. To access, go to AHC website>institutional effectiveness>Surveys & Focus Groups>Focus Group Report.

Academic senate requested a formal memo from the President’s office regarding the counselling position. The memo has been received and is available on the Academic Senate site.

It looks like AHC will be getting two new faculty positions (in math and English). This funding had been received for faculty support but the district had previously believed that because we had met our Faculty Obligation Number we would not be required to hire additional faculty.

The Retirements and Recognitions Ceremony will take place in May. College Council is seeking donations so that wine can be served. Donations go into the Retirees Scholarship Fund and are tax deductible. There will also be a jar at the event for attendees to contribute.

### 8. Update on Recent and Upcoming Grants [10] (McNulty)

L. McNulty provided an overview of Grants. AHC is currently pursuing grants from the College Assistant Migrant Program (CAMP), an AHC-to-Cal Poly SLO bridge program funded by USDA, and Improving Online CTE Pathways Funded by CCCCCO. AHC recently submitted a grant for previously incarcerated reentry students. AHC recently received grants for Current & Previously Incarcerated students (\$100,000), Dorothy Rupe CNA grant (\$40,000), and Partnership Resource Team (\$200,000).

McNulty also presented a proposal for streamlining and improving the grant submission process. The current process is complex, time-consuming, and disorganized. Her proposal is to move the process

online into a forum structured as a class in Canvas. It will make documents available 24/7 and provide opportunities for more input from the AHC community. It will provide greater transparency, improved efficiency, and better organization. There is currently a pilot program on Canvas. Those who are interested can request an invitation to join. A suggestion was made to include a summary of each grant proposal in a form like the current NIA. McNulty liked the suggestion and will implement it.

#### **9. Successnet [10] (Britten)**

B. Britten updated the Senate on Successnet (previously Starfish), focusing on Early Alert and progress reports. Early Alert will be live in fall for specific student populations. Britten demonstrated how faculty will receive surveys through email and their responses will flow through the system to counseling, students, tutoring, etc. There will be training for faculty.

#### **10. College Assistance Migrant Program (CAMP) [10] (Tuan)**

Y. Teniente summarized the CAMP grant proposal which is for \$425,000 a year for 5 years. The grant is ideal for our student population. It provides money for tuition assistance and living expenses for 40-50 students who may not receive other forms of financial aid.

#### **11. \*Student Equity and Achievement Plan (SEAP) [5] (Tuan)**

Y. Teniente presented a draft of the Student Equity and Achievement Plan for senate approval. Goals include closing the achievement gap by 40% by 2022 and eliminating that gap altogether by 2027. She presented data about students in underrepresented populations who suffer disproportionate impact in areas identified by the state: numbers of students who applied and subsequently enrolled, retained from fall to spring, completed transfer level English and math in 1 year, received certificates or degrees, and transferred to 4-year schools.

A question was raised about the changed funding through the new Student Equity and Achievement Program and the new requirements it places on colleges since the SEAP is replacing the old Integrated Plan (SSSP, BSI, and Student Equity) with broader goals. The three goals of the SEAP legislation are guided pathways, completion of certificates and degrees, and strategies to help students successfully complete transfer level math and English, including instruction and curriculum design. Teniente welcomed and encouraged more dialogue.

Senators are encouraged to take this draft to departments for feedback.

#### **12. \*Academic Senate Goals for 2019-2020 [10]**

While the academic senate has not formally adopted annual goals in the past, it has pursued and accomplished goals that go beyond the baseline of the “10 plus 1” and those established by Ed. Code and Title 5. It is now considering establishing, as a body, annual goals and seeks input from campus faculty. Marla provided examples from other campuses and encouraged senators to bring the idea to departments.

#### **13. \*AP 5075 Course Adds, Drops, Withdrawals [10] (Tuan)**

Minor changes have been made to the AP, including the addition of the EW symbol for Excused Withdrawal from a class. There is a sentence in the section on Lateral Transfer that requires clarification. This will be an action item at the next Senate meeting.

#### **14. \*AP 6305 Reserves [10] (Bierly)**

This will be an action item at the next senate meeting. The senate is not proposing any changes.

#### **15. \*BP/AP 6900 Bookstore [10] (Bierly)**

This will be an action item at the next senate meeting. There are no proposed changes to the BP. There are two changes to the AP, specifically including in the bookstore contract, “Reasonable, faculty-centered ordering policies and timelines” and “promoting textbook rental, and facilitating faculty use of

open educational resources.”

**Other**

**Council and Committee Reports**

**Meeting adjourned at 6:00 p.m.**

Minutes respectfully submitted by B. Murtha for Nancy Jo Ward, AS Secretary

\*documents on Senate group site

\*\*links provided on group site and/or in email