

# ALLAN HANCOCK COLLEGE

## Academic Senate

Agenda for Tuesday December 1<sup>st</sup>, 2020, Zoom, 4:00-6:00 T

<https://cccconfer.zoom.us/j/8990785265>

**AS PRESIDENT:** T Passage

**VOTING MEMBERS PRESENT:** H. Alvarez, R. Bryant, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**STUDENT REPRESENTATIVE:**

**GUESTS:** D. DeGroot, L. Manalo, A. Specht, R. Curry, J. Scarffe, Y. Teniente, S. Butler, N. Ornelas, A. Caddell

**1. Call to Order [2] (Passage)**

**2. Public Comment [5 minute limit]**

K. George spoke about diverse student population and that we should support them. Four years ago there was support for students, staff and faculty after the 2016 election and he does not see that same effort now. Y. Teniente shared that there was a town hall event after the 2020 election.

**CONSENT [5]**

**3. \*Approval of Minutes**

— *Review and approval of Academic Senate minutes from 11-3-20*

**4. \*AP&P Supplemental Curriculum Summary Report**

**Motion:** R. Bryant / M. Brunét

**Discussion:**

**Yes: 23** - H. Alvarez, R. Bryant, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, Ana Gomez de Torres, M. Guido Brunét, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 1- K. George

**ACTION**

**5. Assessment Data Management/Stewardship: SPOL Demonstration [10] (Butler/Murphy)**

—*Action on SPOL as an Assessment data repository in conjunction with a proposal to discontinue eLumen.*

Several departments gave reports on this item: Fine Arts did not oppose transitioning to SPOL. Business requested adequate training sessions. P. Murphy restated that there would be live training for all faculty as well as instructional videos. M. Segura asked if faculty would be compensated for the training. M. Arvizu-Rodriguez said that the Counseling faculty supported SPOL because it was more user friendly than eLumen.

**Motion:** L. West/M. Arvizu-Rodriguez

**Discussion:**

**Yes: 23** - H. Alvarez, R. Bryant, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, M. Hull, A. Koch, M. Lehne, B. Murtha, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 1 - M. McGill

**6. \*Academic Calendars for 2021/22, 2022/23, 2023/24, 2024/25, & 2025/26 [10] (McComas)**

— *A proposal to push the start week for Summer 2021 Session back a week, and a look at our upcoming Academic Calendars.*

L&PS was concerned that the start date for 2022-2023 and 2023-24 academic calendars were starting on Tuesdays following MLK, which meant that Monday labs and classes would lose 2 class days in the 1st five weeks of school – for the 1st three proposed calendars. A. Koch shared that concern because of students missing labs. They recommend that we only start the spring semester on a Tuesday if necessary. N. Ornelas shared that the Calendar Committee was meeting on December 7th and said she would take those comments to the next meeting. The 2021-2022 calendar was already approved by the Board of Trustees because of the summer semester and high school graduation schedules. Cl. Diaz asked about the alignment of spring breaks of local school districts. N. Ornelas shared that those conversations have happened, but they do not make those decisions on our timeline. Hancock desires to have our spring break separate from Term 3 and 4.

**Motion to approve 2021-22 Calendar and make the recommendation that spring semester only start on a Monday holiday if absolutely necessary:** A. Koch / R. Bryant

**Discussion:**

**Yes: 24** - H. Alvarez, R. Bryant, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 0

**7. \*AP 4226 Multiple and Overlapping Enrollments [10] (Quad-Maltagliati)**

— *Changes to our AP affecting students with overlapping enrollment in courses.*

Cl. Diaz shared that her department believes that it could be problematic due to the time required for the course being compromised to be made up if it is a high unit course. L. Campos shared that this decision is up to the faculty member whose class they have to leave early.

**Motion:** R. Bryant / J. Tuan

**Discussion:**

**Yes: 22** - H. Alvarez, R. Bryant, R. Chaudhari, C. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, M. Hull, A. Koch, M. Lehne, M. McGill, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 2 - R. Murtha, Cl. Diaz

## **INFORMATION**

**8. President's Remarks**

Passage shared that we have a new Trustee, Susan Levy, a former computer science faculty took Dan Hilker's place.

We are switching from the Chancellor's office hosting our Zoom to local hosting of Zooms. Nothing will change other than the licensing and the URL – hancockcollege.zoom.us

Canvas LTI (Learning Tools Interoperability) will take the place of Confer Zoom in Canvas. Look for email announcements coming from ITS. Anyone who shares a Zoom link needs to refer to the new address. If any faculty need to move over sooner, contact A. Specht.

Passage thanked the faculty for serving on evaluation committees, especially under the current situation of the pandemic.

**9. \*Proposal to Amend our Bylaws [25] (Chaudhari, McGill, Segura)**

—*Further information regarding the amendment to our bylaws.*

M. Segura shared that she took questions on her proposal back to the PFA. Her revised proposal requested that three PT faculty senate members have one vote for Senate Exec and that one designated PT faculty member have voting rights for their department Chair. A. Restrepo suggested that this be broken into two proposals – Three Senators who vote for Senate Exec, and one PT faculty voting for Department Chair. R. Bryant agreed to break this into two proposals. R. Curry stated that the voting for Department Chair would require a change to a BP/AP 7218 and that Academic Senate does not have the power to direct administrative decisions regarding voting for Chairs. M. Segura stated that they would revise their proposal and bring it back to our next meeting because of this issue. Looking at this with a lens of equity was suggested by J. Scarffe. J. Tuan shared that she felt that the three votes from the Senate PT reps seem reasonable.

T. Passaged asked the PT faculty to submit an amended proposal requesting that the three PT faculty senators to have the ability to vote for Senate Exec.

**10. \*Adjustment to our Assessment Process [10] (West)**

—*An alteration to our process for assessing student learning.*

—*Assessment cycle.*

L. West shared a proposal stating the objectives of the new assessment proposal. There is an initial planning aspect as part of the Program Review to review the program outcomes. The next step is to engage in the annual assessment process - map program outcomes to course activities and assess attainment levels: introduction, development, and mastery. The faculty should create an assessment plan for this academic year, chose the tools, and begin the assessment cycle.

**11. \*LTC Course Designation [10] (Scarfe)**

—*A proposal to have a Low Textbook Cost designation for courses.*

J. Scarffe shared the Open Educational Resources (OER) initiative's goals and the proposal for a Low Textbook Cost (LTC) designation in courses where the textbook cost is under a certain amount. Senate would determine that value at a later date. She stated that textbook costs are a barrier for many students and see this as an opportunity to support equity. Faculty asked if the cost is what Follett would charge or what students could get the book from another source – because the price often varies. J. Scarffe said the criteria is “can the whole class get the book for that cost.” The book requisition form goes into the system, the cost of the print version is determined at that time, and the icon is used if the course fits the criteria.

H. Elliot asked about how the college tracks the cost of books since the market is affected by inflation and suggested a process that allows for market flexibility. Faculty wondered how Senate could determine the range of cost.

**COUNCIL/COMMITTEE REPORTS [15]**

**12. AP&P, Institutional Effectiveness, Program Review**

—*Reports from councils'/committees' faculty co-chairs/chairs or faculty representatives.*

L. Manalo gave an update on the work of AP&P to process many of the curriculum proposals for ERT and DL. They are continuing to work to streamline the process.

**13. End of Semester Remarks [Passage]**

Faculty are doing a fantastic job in unprecedented times. Enrollment is down but higher than other CCCs. Despite the chaos, all constituents are continuing to work hard to give our students a sense of normalcy.

\* documents on Senate Sharepoint: