ALLAN HANCOCK COLLEGE
Academic Senate Meeting
Agenda for Tuesday, September 7, 2021
4:00 – 6:00 p.m.
Zoom Meeting: https://hancockcollege.zoom.us/j/95506515929

AS PRESIDENT: A. Restrepo

VOTING MEMBERS PRESENT: K. Adams, H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Roepke, K. Runkle, J. Scarff, M. Segura, J. Tuan, N. Ward, L. West

STUDENT REPRESENTATIVE:

GUESTS: D. DeGroot, L. Manalo, R. Curry, P. Murphy, M. Patrick, E. Ysip, K. Truer, P. McGuire, A. Caddell, E. Biely, F. Patrick, L. Champion

1. **Call to Order [2] (AR)**
2. **Public Comments [5-minute limit]**
3. **Rollcall**

4. **Approval of Minutes* [5] (NW)**
   – Approval of AS minutes from 04/20/21

   Motion: J. Scarff / R. Bryant

   Discussion:

   Yes: 22: H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Roepke, K. Runkle, M. Segura, J. Tuan, N. Ward, L. West

   No: 0

   Abstain: 2 - J. Scarff, K. Adams

5. **President's Remarks [10] (AR)**
   A. Restrepo reflected on his role as the Academic Senate president and saw a few essential goals that will direct his term:
   · First, he sees a need for increased communication with Faculty Association (FA.) He is proud of the way that both groups have been collaborating over the last few weeks.
   · Secondly, he has heard that there is a desire to strengthen the relationship between ASE and Council Co-Chairs.
   · Third, he believes that it is a goal to foster the culture of shared governance - knowledge of which is incredibly important for the culture of our institution.

PRESENTATION

6. **Shared Governance Orientation [60] (AR/Senate Exec)**
   A. Restrepo was inspired to begin this first regular Academic Senate meeting with a presentation similar to one given by M. Allegra a few years ago. He explained each slide of the Shared Governance PowerPoint presentation and reminded faculty that it would be posted in the AS SharePoint after this meeting. J. Scarff stated that she appreciated the effort put into this presentation and suggested that it could be a professional development opportunity. L. Campos agreed that the presentation to faculty outside of the Senate would be beneficial. M. Segura also appreciated the presentation and agreed that it was well done

and full of valuable information. A. Koch agreed with the previous comments. K. Adams suggested that Senators turn this into a TED Talk is calling on members to take it to a larger audience, maybe a student-driven activity, or a sub-committee to present it to faculty staff and students. A. Restrepo shared that there is a statewide student senate, which could be another part of the discussion.

Motion to move #9 to the next item due to time constraints: A. Restrepo / R. Bryant
Discussion:
Yes: 24 - K. Adams, H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Roepke, K. Runkle, J. Scarff, M. Segura, J. Tuan, N. Ward, L. West
No: 0
Abstain: 0

CONSENT AGENDA

7. **Approval of AP&P Recommendation to Accept the Environmental Health and Safety (EHS) Evaluation Team Vitality Report Which Recommends the Program's Continuance [5] (L. Manalo)**

   L. Manalo explained the process, stakeholders, and recommendations of the committee to review and recommend continuing this program.

   Motion: K. Adams / A. Koch

   Discussion:

   Yes: 24 - K. Adams, H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Roepke, K. Runkle, J. Scarff, M. Segura, J. Tuan, N. Ward, L. West

   No: 0

   Abstain: 0

INFORMATION

8. **Implementing Distance Education Modalities and Deciding on DE Designations for the Class Schedule* [20] (B. Curry)**
9. R. Curry presented information about the background of the memo from August 19th that defines distance education – Distance Education (DL), Distance Education Synchronous Only (Live Online), Emergency Remote Education (ERT). He shared that we need to think about how we communicate this to our students. As faculty consider and adopt different modalities for fall and spring - how do we communicate Hybrid or Flexible Hybrid courses on the schedule? He recommended that we look at the College of the Canyons website as an example. He would like a recommendation from Senators. Curry sees two challenges: 1) the need to indicate this on our current fall schedule (we do not have much time for this), and 2) updating our upcoming spring schedule. The District will be looking to get student feedback on the modality language as well. L. West asked what language will be used to indicate modalities for services on campus: Face-to-Face or Live Online. L. Campos shared that this conversation is currently happening in Counseling. K. Adams stated that some students have concerns about WIFI, Study Spaces, and lack of one-on-one support. However, most students responded about the willingness and being motivated to stick with Zoom-only instruction. She recommends a balanced approach and language to clarify – "this course will require you to…." J. Scarff recommended we consider what Hybrid will look Post-Pandemic. The advantage of full Zoom is that no one is masked, but currently, in "Zoom and Room," the instructor and students are masked, which affects the culture of the class. L. Campos recommends that the information is visible on the schedule, that they do not have to click multiple times to get the information they need. Senators are asked to please share this with departments for feedback.

10. **DE Accreditation Guidelines* [10] (F. Patrick)**

    Patrick spoke about the new proposed standards for Distance Education (DE) from our accreditation agency, ACCJC. He shared that not a lot has changed - some definitions were flushed out, and nothing is controversial. The preamble was rewritten to reinforce DE quality of education and address regular and substantive contact or engagement between faculty and students. Definitions of technology were revised. Remember that if any part of the delivery of a course requires any form of technology to mediate instruction, it means that it is a DE course. He shared the Best Practices in Online course peer-review document that was developed a few years ago. He recommends that Senate members share this peer-review process with their departments. He clarified that this standard applies to all DE Modalities.

11. **Adjourn**